
Audit 4

1) Audit Title

Is there a mechanism for record keeping and retrospective analysis of accidental or unintended medical exposures?

2) Standard against which the audit topic is to be compared

BSSD

3) Source of standard

National legislation intended to transpose and implement requirements included within the Council Directive 2013/59/Euratom, Article 63

4) Type of Audit – regulatory**5) Target / compliance percentage to be achieved**

100 % (Such a resource must exist)

6) Item or variable to be audited

Formal record of accidental or unintended exposures

7) Method

Retrospective/prospective

8) Data or information to be collected

Review of components of formal record of accidental or unintended medical exposures
 Number of incidents
 Patient demographics
 Date, time and nature of incidents
 Corrective measures taken and timings, dissemination of learning points

9) Sample details

One year review of formal record of accidental or unintended medical exposures

10) Target achieved

Yes/no

11) Action to be taken if the target is not met

Creation of a detailed formal record of accidental or unintended medical exposures
 Are mechanisms in place to disseminate learning information from accidental or unintended exposures to relevant parties

12) Timing for re-audit

One year, or sooner if target not met