Audit 3

1) Audit Title
   Is there departmental policy for informing patients or their representative that they have undergone an accidental exposure?

2) Standard against which the audit topic is to be compared

3) Source of standard

4) Type of Audit – Clinical, regulatory
   Compulsory. Legal requirement

5) Target / compliance percentage to be achieved
   100%

6) Item or variable to be audited
   Local policy rules. Pathway for follow up of accidental exposure. Arrangements also to be in place to inform the referrer and the practitioner

7) Method
   Retrospective / prospective

8) Data or information to be collected
   Confirmation of existence of local rules pathway for accidental exposure follow up
   Number of cases / year
   Date / Time / Reason for accidental exposure together with dose
   Consequences, if any, of the exposure

9) Sample details
   One year analysis of the above

10) Target achieved
    Yes / no

11) Action to be taken if the target is not met
    Implementation of clear pathway in the local rules

12) Timing for re-audit
    One year, or sooner if target not met