## Audit 5

1) **Audit Title**  
Is there a mechanism for referring accidental exposure events to the medical physics expert (MPE) and informing the competent authority of significant events?

2) **Standard against which the audit topic is to be compared**  

3) **Source of standard**  

4) **Type of Audit – Clinical, regulatory**  
Compulsory: legal requirement

5) **Target / compliance percentage to be achieved**  
100%

6) **Item or variable to be audited**  
Local rules. Identification of an appropriate information pathway

7) **Method**  
Retrospective / prospective

8) **Data or information to be collected**  
Identification of an appropriate information pathway  
Contact details for the MPE and the competent authority official  
Date / time / reason / consequences of the exposure, actions taken

9) **Sample details**  
Review of one year accidental exposures

10) **Target achieved**  
Yes / no

11) **Action to be taken if the target is not met**  
Implementation of an appropriate information pathway  
Review contact details and route of communication with MPE

12) **Timing for re-audit**  
One year, or sooner if target not met