Appendix 2

Audit 14

1) Audit Title  
Is there a written protocol for who may be responsible for justification of CT studies?

2) Standard against which the audit topic is to be compared  

3) Source of standard  

4) Type of Audit – Clinical, regulatory  
Compulsory, legal requirement

5) Target / compliance percentage to be achieved  
100%

6) Item or variable to be audited  
Local rules: written protocol for identification of those with responsibility for the justification of CT studies

7) Method  
prospective/retrospective

8) Data or information to be collected  
Written protocol for identification of those with responsibility for the justification of CT studies  
Criteria for inclusion  
Correlation with request forms /order comms  
Percentage correctly completed, signed, dated

9) Sample details  
One month as above

10) Target achieved  
Yes / no

11) Action to be taken if the target is not met  
Establishment of a written protocol for responsibility for the justification of CT studies  
Education of staff, staff training

12) Timing for re-audit  
One year, or sooner if target not met