Audit 3

1) Audit Title
   Protocols around radiological procedures, information in reports

2) Standard against which the audit topic is to be compared
   The examination /procedure protocol of each radiological procedure should be included in the report as well as contrast material name and injection data. Inclusion of this information is important and can have a role reporting follow up studies and subsequent protocol planning (change of parameters, increasing contrast material dose etc.)

3) Source of standard
   Local / national agreed standard

4) Type of audit
   clinical

5) Target / compliance percentage to be achieved
   100%

6) Item or variable to be audited
   All radiological procedures – selected procedure types, e.g. ionising (CT) or non-ionising (ultrasound) or involving intravenous contrast (CT or MR) can be selected

7) Method: Retrospective / Prospective / Other
   Retrospective or prospective

8) Data or information to be collected
   Presence of the examination protocol in a separated part of the report (suggest at the beginning)
   ★ correct details of protocols (phases in CT, sequences in MR etc.)
   ★ contrast material application details if used

9) Sample details (number of patients, collection time period)
   100 consecutive reports

10) Target achieved
    (yes /no)

11) Actions to be taken if the target is not met.
    Disseminate results to reporters, meet/discuss with radiologists and emphasise importance

12) Timing for re-audit (yes / no /not applicable)
    In one year